

**Project Meeting Minutes
Community Liaison Committee Meeting**

Committee Chair:	John Woods	Note Taker:	Kris MacLellan
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Location:	Ellershouse Community Hall	Date:	September 23, 2014
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Attendance	Representation	Present	Regrets
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Shirley Banfield	Local Resident, Landowner	X	
Dave Blanchard	Local Resident, Landowner, Community Hall	X	
Myles Cornish	Local Resident, Engineer in Training		X
Yvonne Davison	Local Resident, Landowner	X	
Greg McNeil	Local Resident		X
Dougie Ross	Local Resident, Snowmobile Association	x	
Peter Wilson	Local Resident	X	
Wanda Blanchard	Local Resident, Landowner	X	
Myrian Mosher	Local Resident,	x	

Project Team Members

Mary-Frances Lynch	Minas Energy	X	
John Woods	Minas Energy	X	
Kris MacLellan	Minas Energy	x	
Chris Peters	Minas Energy	X	

Guests

Lisa MacNeil	Local Resident	x	
Sandra Dorey	Local Resident	x	
Steve Sharpe	Local resident, landowner	x	
Ed Sulis	Interested party	x	
Namaste Nova Team	Local business	x	

1. Adoption of Meeting Agenda

<ul style="list-style-type: none"> Acknowledge Mr. Sharpe’s resignation since last meeting No changes or admissions Wanda has moved to accept the minutes, Yvonne seconds
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2. Review of June 24th, 2014 Meeting Minutes

<ul style="list-style-type: none"> Wanda moves to adopt minutes as reviewed, Dave seconds the motion. All in favour to adopt.

3. Local Business Meeting Update

- Kris delivers an update on the business meeting, mentions progress on the directory.
- Turnout was excellent, thus far submissions from businesses and individuals are encouraging.
- Directory is still accepting submissions, will continue to do so for the near term.
- Kris elaborates on the submissions thus far; Mary Frances unpacks the directory process from South Canoe. Kris reports that some areas are easy, others more difficult.

4. Project Next Steps

- Minas Energy moving ahead with the schedule as it was delivered most recently.
- Some survey and geotechnical work to be done.
- Civil construction drawings are about 75% complete.
- Clearing work is hoped to begin in the fall.
- Foundations – possibility to begin in the fall, but the timing is undesirable.
- Interconnections: Electrical engineering has begun, we need to order a transformer for the substation.
- Turbine deliveries have not changed since last time, project completion still scheduled for 2015.
- Signs point to blasting not being needed as extensively as previously thought. Finished road will be changed as little as possible.
- CP explains the two phases of the project, and some site specific data.
- Construction scope of work is explained in detail to help get everyone on the same page.

5. Community Benefits

Bullfrog Solar Project

- Kris informs the group about the three offers
- Questions among group: How the building is heated, how the water is heated, whether a switch to electric heat is worth looking into. Also a discussion about how well insulated the Community Hall actually is.
- What could the community do with extra \$\$\$ that might come from a net metered surplus? Could it be used to help offset church lighting costs?

ACTION MINAS – look into the above and report back to the community. Prepare financial model for next CLC, mini meeting to be held in the interim with details reported then.

- Mary-Frances walks the group through the Bullfrog solar project funding agreement
- What entity would sign the agreement? More likely the community hall and board of trustees than the Ellershouse Community Liaison Committee.

- Recognition of Bullfrog in media and communications, Bullfrog would like to promote the project on their website (which the signatories would have to agree to)
- Education is a big part of Bullfrog, and they may look for some quotes from community members going forward.
- Mary Frances will look into some common repair and maintenance questions, this is going to be a part of the business plan that CP will develop.
- **The community should know that it is this CLC that deserves the credit for giving this new benefit to the community. We want the community to know who is responsible for this new project – the CLC.**

Logo

- Kris describes the results of the logo contest, for which there was a \$300.00 prize – a single submission came from a resident on the Ellershouse road. The CLC is to decide whether to accept this as our logo.
- After a simple vote, the logo is accepted. Kris will reach out to the winner and alert them to their winnings.

ACTION ITEM: Kris will alert the winner, and seek a graphic designer to professionalize the initial draft

AREA Funding Committee

- A meeting of the CLC members has not taken place.
- The CLC debates how to go about the distribution of funds, does the CLC decide how to spend money, or can they proceed without invitation of more community members? Agreement seems to be that the CLC is empowered to dispense these funds.
- CP says June 2015 is the start date.
- Return to minutes from last meeting, discussion about where the money might be spent.
- How many people actually live in the Hamlet of Ellershouse? What community do we actually want to serve?

ACTION ITEM CLC agrees to meet again, Tuesday, Sept 30th, at 1800hrs (if hall is available)

ACTION ITEM Minas Energy to circulate the contact details of CLC members to everyone.

- MF describes the different categories of what the South Canoe CLC has decided to do with the funding they have received.

6. Roundtable on future topics

- Continued input on solar project
- Concrete details on construction for next meeting

7. Site Visit Discussion

- **Can anyone just walk up and see the turbines?**
 - At this point, yes. Once construction gets underway, Minas would like to bring community members to see the project being built.
- The feeling is that once the project is under construction, we can take a trip. Likely in the summer.
- Some interest in seeing the road construction underway.
- SC construction is well underway, with turbine deliveries arriving in Liverpool tomorrow.

8. Next Steps

One by one check in with CLC members

Question – will Minas be involved with CLC for the next 20 years?

- At a time that the CLC feels we are done, they can move to be released.
- Likely the CLC will evolve into a citizens advisory committee in some form

Next meeting November 18th at Ellershouse Community Hall.

Meeting Adjourned 7:50